

**BRAZIL CITY PARKS & RECREATION BOARD**  
**AUGUST 1, 2007**

- President Ruthann Jeffries called the meeting to order at 7:03 p.m.
- The July 11 minutes were read and approved.
- Treasurer's Report—Linda Messmer

**Non-reverting Fund**

Beginning Balance June 30, 2007.....	\$4,109.92
Revenue.....	\$50.00
Reclassification.....	\$2,307.00
Disbursements.....	<u>\$00.00</u>
Ending Balance July 31, 2007.....	\$6,466.92

**Park & Recreation Board Fund**

Beginning Balance June 30, 2007.....	(\$49,332.45)
Revenue.....	\$3,232.55
Reclassification.....	(\$2,307.00)
Disbursements.....	<u>(\$27,848.55)</u>
Ending Balance July 31, 2007.....	(\$76,255.45)

Enclosed with the minutes are the explanations of the revenue and disbursements. The Board thanks Steve Messmer, CPA and husband of Board treasurer, for doing the financial report from info given by the City Clerk-Treasurer. The Board also reviewed the encumbrance list. Also, a break-down was given on the amount of the budget left for the remainder of the year. Based on the budget total (\$206,622), 58.33% is remaining or \$119,073.96. The Board appreciated the clear, concise reports.

- Pool Report—Ruthann Jeffries
  - The revenue for this season is \$26,000 which doesn't include the \$2,000 from the YMCA. Even though \$1,000 has been paid, the pool revenue does not reflect this.
  - There were 80-85 participants for the swim lessons.
  - Pool parties have been very successful—almost every night.
  - Mrs. Jeffries and the Board publicly thanked the co-managers, Katie Fischer and Addie Brown—for their dedication, hard work, and long hours.
- Park Superintendent's Report—Bill Houck
  - The dirt work in the carnival area at FP is almost completed. Two loads of top soil have been added.
  - Weed spraying has been a top priority.
  - Signs have been installed on the service road gates which are locked on weekends.

- Signage has been painted at the entrances to Forest and Wheeler Parks. Craig Park's signs will be painted next week.
  - Duke Energy installed poles and strapped electrical service at the softball field. The pole and service has been leaning for some time.
  - Glen Steuerwald installed new sensors on the lights at the pool, - Wheeler and Craig Parks.
  - Mr. Houck has not been able to contact Kim Greer (playground equipment). He will continue to try.
  - The base of the grill at Wheeler has been installed, and the project will quickly be finished.
  - Mr. Houck received a \$2,647.68 check from Rotary for expenses incurred during the 4<sup>th</sup> of July celebration.
  - The West wall of the "guard room" at the pool house needs repairing. The chemicals and moisture has caused the wood to rot.
  - Mr. Houck discussed the concrete condition at the West end of the pool. The concrete is sinking and settling. The Board asked him to contact a concrete contractor to investigate the situation and then report to the Board.
- Donna Dean English, a parent and patron, voiced her concerns about the Leather's Playground at Forest Park. Her main concern was that parents could not easily observe their children. It was difficult for an adult to follow the children around and through the playground. Her suggestion was to eliminate some of the equipment toward the center and put seating so adults could see the whole playground. The Board will have an executive session soon at the playground to investigate the issue. At this meeting, the Board will determine the next move.
  - After discussion, it was decided that the mini-shelters (2) would be placed by the flagpole at Craig Park. That way, the prospective trail would not be involved.
  - No response as yet from the Christmas in the Park Committee concerning the contract.
  - Next week, after "Holy Moley" marks the underground services where the dumpster and fence will be, Double Bee will install the fence.
  - Brazil Roofing has not yet indicated when they will start on the roofing and siding project. (Garage and Little Building)
  - In order to comply with the new minimum wage, Mrs. Jeffries worked on a new salary schedule for pool employees. After discussion, Linda Messmer motioned to adopt the recommended salary increases for the 2008 season for pool employees.

Manager	\$10.71
Asst. Manager	\$ 8.50

Lifeguard Beginning \$6.50  
Lifeguard Experienced \$6.75  
Cashier \$5.85

The motion was seconded by Caroline McCullough. Carried.

- The Clay Youth Football League would like to have fields at Craig Park. However they must not be in conflict with the Cross Country Trail. This was tabled.
- The 2008 Proposed Park Budget is for a total of \$252,940. Four items make this budget more than the 2007 budget. The four items are: 1) year long security people 2) tractor replacement 3) equipment storage building 4) approximately 3% increase in all areas.
- Planning began on the Fishing Fun Day held in September. Linda Messmer will confirm LT Clark's involvement and date. September 15 was the preferred choice. In a story, the newspaper will let people know they are welcome to donate bicycles, other prizes, or cash for this event. Planning will begin in earnest as soon as the date is set.
- The meeting was adjourned at 9:40 p.m.

Respectfully submitted,

  
Caroline McCullough, Secretary